

Carnival Basket Letter

****This letter should be emailed or a hard copy sent home about six weeks before the Spring Carnival****

*****The Carnival Coordinators require the basket be finished and delivered prior to the Carnival date for both organizing and advertising purposes. You will be notified of this date after the Winter Break*****

Dear Parents,

Click or tap to enter a date.

The Gene Witt Spring Carnival will take place on Saturday, March 10th from 11:00 a.m.– 3:00 p.m. Each class is responsible for an individual Raffle Basket for the Carnival.

For this event, our class has decided to donate a (insert basket theme). Please purchase an item that is related to this theme and return it to our classroom no later than (insert due date).

In the coming weeks, I will be sending out more information about the event. We will need parent volunteers so set-up, clean-up, and operate (insert teacher's name) Carnival Booth from 11:00 a.m.– 3:00 p.m.

We appreciate your efforts to make our Carnival a huge success.

Thank You,

(Insert Your Name)

Parent of (insert child's name to help other parents identify you)

Phone Number (insert number and clarify if you text or not)

Email address (insert email address)