

GWE PTO Meeting Minutes

November 3, 2021

2021-2022 PTO Board

Shannon Cooley – President

Carla Santoro – Vice President

Eve Paquet – Treasurer

Laura Anastasia – Recording Secretary

Cara Misiewicz – Corresponding Secretary

genewittpto@gmail.com / www.genewittpto.com / [Facebook](#)

Call to order at 6:24 p.m.

Otis (Carla)

- The Otis delivery/pickup went well.
- There are some back-ordered items.
- We are putting a list together of missing/incorrect items for Otis.
- If you have an issue with any items, please email genewittpto@gmail.com. (This information was also posted on the PTO Facebook page.)

Otis Party (Carla)

- We are working on the details of the prize party and will announce them ASAP.

Carrabba's Spirit Night (Carla)

- We will have our first drive-thru (at school) spirit night on November 17. Flyers went home about it today.
- Families can order with the flyer or online. Orders are due by November 12.
- On November 17, families who have ordered can pick up their meal in the evening in the car line. It will include instructions on how to heat it at home.
- \$12 from every meal goes back to the school—that works out to 40%!

Budget (Eve)

- Trunk or Treat Recap
 - Trunk or Treat went well.
 - 5,000 pieces of candy were donated and the PTO purchased 25,000 more.
 - We ended up with too much food. (Difficult to estimate since this was our first Halloween event since the pandemic and first time we didn't charge admission.)
 - The extra chips and bottled water were used to restock the staff lounge.
- Opt-Out Update:
 - We still need to buy yearbooks as part of the incentive package, but the Opt-Out raised \$12,094!
 - The banner has been hung at school. It lists the names of the families who donated in the top 2 or 3 levels.
- Mini Grant:
 - The board approved a time-sensitive mini-grant through email before the meeting to pay for parent breakfasts at the student award recognition breakfasts that will now happen monthly.
 - The first two breakfasts took place on Tuesday (K-2) and Thursday (3-5) this week. We are still waiting on a total \$ amount for those events.

- Spirit Night Money Received:
 - Fall Food Truck Night: We received \$110 from Kona Ice, \$140 from Philly Nas, and \$50 from Taste the Vibe.
 - Freddie's Spirit Nights: We have received two checks so far: September (\$30), October (\$120)
- Recess Equipment Budget for Each Grade:
 - Teachers, remember that each grade has been allotted \$200 to purchase recess equipment. If you need to go a little over, that is fine.
 - These are not mini grants, so you can purchase what you want directly and then be reimbursed.
- Picnic Tables and Benches:
 - The type of picnic table that Mr. Marshall is requesting (plastic over metal), ranges in price from \$700 to more than \$1,000. We can expect to spend about \$1,000 a table for the most recommended/popular brand.
 - Mr. Marshall had said he wanted 9 tables at the last meeting, but later mentioned that he hopes to end up with 24 at some point. (Mr. Marshall was not able to attend this meeting.)
 - The PTO has money for this if we want to utilize it. It may take some time for the tables to arrive, given the current manufacturing shortages and delays.
 - We would need to know from Mr. Marshall how many tables and what color.
 - Mrs. Barrett said that Mr. Marshall is pricing out shading for the outdoor lunch area. Eve said that will be done as a mini grant.

Upcoming Events: (Carla)

Sunday, November 7 – Daylight Savings Time ends (fall back 1 hour)

Thursday, November 11 – No School – Veteran's Day

November 17-18 – Mornings with Mom *details to be announced. FBI handling volunteers.

Wednesday, November 17 – Carrabba's Spirit Night (pickup at school)

November 22-26 – No School – Thanksgiving Break

Thursday, December 2 – SAC/PTO Meeting 6 pm

Meeting adjourned at 6:36 p.m.