

PTO Meeting Minutes

September 6, 2018

Meeting called to order at 7:10pm

Welcome:

- Introduction of new Board (Eve)
 - President – Eve Paquet
 - Vice President – Brooke Temple
 - Treasurer – Shannon Cooley
 - Recording Secretary – Debbie Freund
 - Corresponding Secretary – Catherine Anderson
 - Interim Secretary's – Summer Pope and Roseann S.
- PTO can be reached via website (genewittpto.com) and FB (Gene Witt PTO)
There parents can find ways to volunteer, homeroom mom info and info on upcoming events.
- PTO email (genewittpto@gmail.com) is the best way to keep in touch
- Eve shared the PTO calendar for the year as well and asked for committee volunteers

Old Business: (Eve)

- School Supply Kits – Last year's kits were delivered. This is not a fundraiser for PTO. Roseanne S. will be the new chair for the 2018/2019 school year.
- PTO board supplied breakfast for the staff meeting at the South Florida Museum, participated in Back to School Night, hosted Kindergarten Playdate, Boo Hoo/Yahoo breakfast
- Ft. Hamer Bridge Run has discounts for students
- Marauders game was cancelled due to rainout
- PTO will not be holding a separate Bingo Night event, instead doing Bingo during Monster Mash
- Box Tops \$100K check came to the school. Mr. Marshall formed a committee of teachers and parents to decide best uses for the money. Suggestions were, teacher training, promethium boards, gave money back to each student to purchase books during the BOGO book fair in May 2018
 - 2018/2019 school year will hold monthly box top competitions – class with the most box tops turned in each month will win a popsicle party
- Gene Witt Elem. PTO was added as a non-profit to the Amazon Smile rewards program last year.

Budget:

- Debbie presented the final budget from the 2017/2018 school year for approval
- Shannon presented the current budget for the 2018/2019 school year for approval

Business Sponsor/Opt Out/Otis:

- Business Sponsor forms would be going out soon – PTO spends approx. \$80 per student for items such as the AR program and teacher grants, etc. (Marcie)
- Opt Out forms will be going out at the time of Otis – parents fill out the forms for a tax deductible donation to PTO and PTO retains 100% of donation – children who Opt Out get same prizes as children participating in Otis, latest time to send in Opt out check for student to earn

prizes is within the Otis Fundraiser timeframe (Marcie) Parent sends Opt Out form to teacher and teacher will forward to PTO, it may take a couple days for child to receive lanyard and prize (s) (Eve)

- Otis – PTO keeps 40% of sales, kids earn prizes for sales, new this year are online orders (Marcie)
- Main fundraisers for the year are Otis, Spring Carnival (March 9th) is 2nd largest fundraiser 4 hours in backfield, bought new speaker system as old one did not have best quality for outdoor events (Eve)

Mini Grants: (Shannon)

- Landry and Cadle, new to 1st grade teachers, requested books – approved this summer
- Wasson grant to purchase books – approved summer
- Burke presented grant for all of 4th grade to buy stop watches which will be used for science, timing speeches, need 7 packs of 12 to supply all of 4th grade \$123.52 – approved in meeting
- Speech grant request – to benefit all grade, upgraded speech and language screening test \$317 – approved in meeting
- New speaker system for outdoor events – approved summer
- Kate, school nurse, presented grant to purchase 4 new beds for clinic, inability to clean due to tears and holes, when wiped current beds are still dirty, concerns about spreading infection \$2080 – approved in meeting

New Business:

- Monster Bash/Bingo (Eve)
 - Looking for volunteers to help with committee of Madeline, Catherine, Marcie and Josh
 - No stage this year for haunted house, unsure of where trunk or treat will be
- Adult Night (Eve)
 - Megan Matras is the chair
 - Sept. 15th at Caddyshack's in River Club subdivision
 - Do not have to wear 80's attire
 - Auction items – parking, assembly seats, Orffestra front row seats
 - Tickets include dinner, live musician – tickets can be purchased the night of the event at the door
- Otis (Eve)
 - PTO will hand out cookies to car rider line and walkers
 - Friday, Sept. 21st will be the last day to trade Otis toys
- Spirit Gear (Debbie)
 - Sold about 300 shirts, new order for shirts to arrive Sept. 21st
- Beautification (Eve)
- FBI (Eve)
 - Josh S. is chair
 - FBI run the grill at Carnival and do other 'dad' type work
- Homeroom Coordinator (Catherine and Summer)
 - Letter sent to teachers requesting homeroom parent
 - Duties include a point of contact, send emails, sample letters on PTO website
- Running Club (Eve)
 - Starts Oct. 1st
 - Mondays from 7:45am – 8:10 am in the back field, 5th graders will go to patrol posts

- 100 runners signed up last year, 40 still participating by the end of the year
- Kids set goals such as 5K, 10K – prizes awarded for reaching goals
- 3 people on the committee, flyers will be sent home Monday
- Spirit Night (Jessica)
 - Chick Fil A raised \$421
- Spirit days (Eve)
 - Changing name to Fierce Friday
 - Kids will win trinkets for spirit wear
 - Last Friday of each month will have a theme, such as mismatched socks
- Box Tops (Eve)
 - Mrs. Ditzel's class won for August
 - Nov. 1st submission deadline for spring check
- Helping Hands (Heather)
 - 2 committee members
 - Tasks include tearing out pages from workbooks, laminating, stapling for teachers

Notes and Upcoming dates:

- Monster Mash (Eve) – event time changed to 6pm-8pm

Questions:

- Question raised on what the Box Top \$100K spent on – Mr. Marshall answered promethium boards, Eve answered BOGO book fair students were able to pick out 2 books
- Kate (nurse) asked for parent volunteers to assist with Healthy Kids day, walk kids to and from class for Flu vaccine, will provide signup genius

Meeting adjourned at 7:50 pm